



CLIENT ACTIVITIES VOLUNTEER

Supervised by:

Claire Lawrence, Client Engagement Coordinator
And various Team Leaders across the organisation

Location: Abingdon, Banbury, Bicester, Cowley, Oxford City Centre

Background:

This role would help clients interact with our services better providing them with activities throughout the day to keep them Occupied and moving forward.

Why is this role important?

If our clients engage with activities this will help them feel a sense of achievement and might help them feel empowered to help them through their pathway.

Tasks involved:

- Liaising with Support Services team in O'Hanlon House
- Assisting the Client Engagement Coordinator
- Planning and assisting with setting up of activities and events
- Activities could include
 - Cooking
 - Film night
 - Painting
- Providing feedback to Team Leaders

Hours:

Flexible – up to 4 times per month. Each session could be a few hours.

How will I be supported by the organisation?

You will receive a full induction prior to getting started that will introduce you to the organisation and all the work we do.

You will receive a full briefing on policies including health and safety, confidentiality and boundaries working with and around our clients (particularly as they are vulnerable adults).

You will have a named staff lead who will be your main contact in the organisation and you will be offered periodic sessions with the Volunteer Development Manager to review your volunteering and feedback.

Do I need any skills or qualities needed?

We are looking for someone with:

1. DBS – this is required for all staff and volunteers. If you don't have a current DBS we will organise one for you.
2. Organisation
3. Cooking skills or painting skills
4. Willingness to get stuck in

**What's in it for me?**

- The satisfaction that you are contributing towards the work of Homeless Oxfordshire, a charity that provides housing and support to over 500 homeless people per year.
- The enjoyment of meeting new people in your community and being part of our skilled and friendly team.
- The chance to gain experience volunteering within a leading charity.
- Gaining experience by volunteering within a front line service supporting people who have become homeless.
- Local expenses paid or mileage to allow you to do the role

Next steps:

- Please complete the Expression of Interest form advising how you would fit this role
- Send the Expression of interest form along with your CV to volunteering@homelessoxfordshire.uk
- We will review the forms along with this role description
- If successful, we will invite you to attend an interview
- If successful, we will request 2 references and a DBS

If you have any questions, please email volunteering@homelessoxfordshire.uk or call 07749 497775.